

		Key		Personal Development Week		National Careers Week					
Week		Year 7		Year 8		Year 9		Year 10		Year 11	
Commencing	No	Additional	PHSE & Careers (1 day per week)	Additional	PHSE & Careers (1 day per week)	Additional	PHSE & Careers (1 day per week)	Additional	PHSE & Careers (1 day per week)	Additional	PHSE & Careers (1 day per week)
28th August	1										
4th September	2							Information Evening (WEX)			
11th September	3										
18th September	4						Essential Skills Intro				
25th September	5						Essential Skills - Listening Development	Assembly on Work Experience			
2nd October	6						Essential Skills - Presenting Development				
9th October	7						Essential Skills - Problem Solving Development				
16th October	8						Essential Skills - Staying Positive Development				
30th October	10		Moonbase Activity (for those not at PG)	Arts Week		RS Week		HE Talks	Careers and Finance (Additional Sheet)		Post 16 Options and University Talks
6th November	11		What Influences me		My Network		Essential Skills - Aiming High Development		Exploring Possibilities		Thinking ahead after you are 16 - Options
13th November	12		What Influences me		Personal Qualities	Look to the Future Assembly	Essential Skills - Leadership Development		World of Work - What employers want		How are you doing?
20nd November	13		Roles that I think are successful		Personal Qualities and Jobs		Essential Skills - Teamwork Development		Why do a Work Experience		Your skills and Interests?
27th November	14		What are you like		Skills	Look to the Future Fair	Being assertive		Gaining a Work Placement	Look to the Future Fair	What are you like
4th December	15		What are you like		Skills and Jobs	Introduction to new subjects in assembly	Budgeting		World of Work - Work & Lifestyle 1/Finding a placement	assembly	What are you like
11th December	16		What are you like		Working Today		Tell us why it should be you!		World of Work - Work & Lifestyle 2/Finding a placement		Which way do you go?
1rd January	17		Essential Skills - Intro		Using Reliable information	Deadline for Option Form	People like me!		World of Work - Quiz/Finding a Placement	Deadline for Option Interview Overvie	The changing job market
8th January	18		Essential Skills - Discussion		Your Beliefs (Not religious)	Option Interview at Tutor's Evening	What Employers want		What about Skills/Finding a Placement	Option Interviews	Different qualifications and predictions
15th January	19		Essential Skills - Evidence		Job Families	Catch up Options interviews	Work and Lifestyle		What type of person are you now/Finding a Placement	Option Interviews	Making Applications
22th January	20		Essential Skills - Aiming High Development		Can anyone predict the future?		Being enterprising		World of Work - Legal Limits/Finding a Placement	Option Interviews	Preparing for interviews
29st January	21		Essential Skills - Listening Development		Are school and work so different?				World of Work - Rights at Work/Finding a Placement		Choices now, choices later
5th February	22		Essential Skills - Problem Solving Development		What do you want from work?	Final Options Deadline			World of Work - Responsibilities at Work		
19th February	24		Essential Skills - Staying Positive Development		What do you want from work?	Tenner Challenge Assembly	Tenner Challenge		World of Work - Behaviour at Work		
26th February	25		Essential Skills - Teamwork Development		Who does the job?		Tenner Challenge		World of Work - Attendance and Time-Keeping		
4th March	26		National Careers Week Booklet		National Careers Week Booklet		National Careers Week Booklet		National Careers Week Booklet		National Careers Week Booklet
11th March	27		Essential Skills - Leadership Development		Are you sure that's true?		Tenner Challenge		World of Work - Health and Safety		
18st March	28		Essential Skills - Presenting Development		Are you sure that's true?		Tenner Challenge		My Work Experience		
25th March	29		Essential Skills - Listening Development		How do you make decisions		Tenner Challenge		My Work Experience Plan		
15th April	30		Essential Skills - Problem Solving Development		Budgeting						
22th April	31		Essential Skills - Staying Positive Development		Writing an action Plan						
29nd April	32		Essential Skills - Teamwork Development		Essential Skills Introduction	Year Group visit to Marjon					
6th May	33		Essential Skills - Leadership Development		National Careers Week Booklet						
13th May	34		Essential Skills - Presenting Development		Essential Skills - Listening Development						
20rd May	35		What is work?		Essential Skills - Presenting Development						
3th June	37		Changes in the World of Work		Essential Skills - Problem Solving Development						
10th June	38		Changes in the World of Work		Essential Skills - Staying Positive Development						
17th June	39		This is me		Essential Skills - Aiming High Development						
24th June	40				Essential Skills - Leadership Development				Transition Day Preparation		
1th July	41	Careers Meetings	Setting Targets		Essential Skills - Teamwork Development	Assembly on WEX	Introduction to the World of Work	Transition Day	WEX - Last minute preparations		
8th July	42		Enrichment Week		Enrichment Week		Enrichment Week	Work Experience	On Placement Booklet		

Year 12		Year 13	
Additional	PHSE & Careers (1 day per week)	Additional	PHSE & Careers (1 day per week)
WEX Assembly		Mock Interviews for Medic, Law, Oxbr	Writing a Personal Statement
Information Evening (WEX)			Writing a Personal Statement
		UCAS Assembly	Writing a Personal Statement
			Writing a Personal Statement
			What about Apprenticeships
			Applying for an Apprenticeship
			Applying for an Apprenticeship
University Talks	Employment Rights and Gig Economy		
		UCAS Deadline for Students	A Gap Year
			A Gap Year
	Part-time work - your rights and responsibilities		
	Gig Economy		
	Workplace Confidentiality		
	Cyber Security		
	Email Phishing and malware		
	Trade Unions		
	Professional Bodies and Trade Associations		
	What is Acceptable Professional Conduct in the workplace		
UCAS Fair Preparation Assembly	National Careers Week Booklet		National Careers Week Booklet
UCAS Fair	Health and Safety in the Workplace		
	Harassment in the workplace		
	Harassment in the workplace		
	Where are you now?		
	Where do you want to get to?		
	What matters to you most in life?		
	How are you going to get there?		
	Explore, explore, explore!		
	University Life - What's important to you?		
	Student Finance		Post 18 Interviews for potential NEETs
Assembly on Russell Groups University	What have you learnt so far?		Post 18 Interviews for potential NEETs
	Choosing the right course		
Assembly on Open Days	Choosing the right course		
	Work Experience		