

Live-streamed Lessons Code of Conduct - Student and Parents

This code of conduct establishes guidelines for students accessing live-stream lessons when they are self-isolating. **Please read the guidelines below and be aware that if you join a school-organised live lesson stream, you are agreeing to abide by this code of conduct (this Code of Conduct is an addition to our Behaviour and Safeguarding policies).**

Joining a lesson

- Do not publicise or share the lesson link. All participants must be invited through Google Classroom.
- Students must turn off their camera and mute the microphone before the lesson begins and for the duration of the lesson
- If students wish to ask a question they must use the 'hands-up' facility in Google Meet and wait for the teacher to ask them to unmute; alternatively, a question can be asked using the 'Chat' stream

Camera

Students' cameras must remain turned off unless the teacher specifically asks for them to be switched on. If this is the case:

- Students must wear suitable clothing (e.g. no nightwear or swim wear)
- Other household members who may become visible in the background must wear suitable clothing
- All devices used should be in appropriate areas and work stations (for example, on tables and not beds or not in public spaces. Inappropriate objects/information must not be visible). Where possible position yourself in front of a neutral background.

Learning behaviours

- All students must meet the 'Classroom standard' of behaviour expected from all students. If a student demonstrates behaviour that the teacher deems to be unacceptable or inappropriate the teacher will follow the Academy behaviour systems, with a final warning being issued and then subsequent removal from the lesson. All incidents will be logged on Class Charts.
- If students are permitted to speak, they must do so in a respectful, considerate and kind manner. Background noise must be as minimal as possible (e.g. turning the tv off) and avoid any other conversations being picked up during calls
- It is prohibited to take screenshots, video or images of the lesson
- Students are expected to participate actively in lessons and complete tasks to the best of their ability. Teachers will provide encouragement and expect students apply maximum effort towards all tasks
- Live classes will be recorded, so that if any issues were to arise, the video can be reviewed. The lesson recording will not be distributed to third parties outside of the Academy